

GROUP EXHIBITION – paper

TERMS & CONDITIONS

1. Applicants must be over the age of 18 years on the date entries open.
2. Each artist/maker can submit up to three (3) works.
3. All paper-based mediums including printmaking, sculpture, collage and mixed media will be considered. 3D works are welcomed. There are limitations on video/installation works (please contact us prior to submitting).
4. Geelong Art Space must receive your completed application form, on or before the entries closing date.
5. Late entries will not be accepted.
6. The Entry Fee (\$10 per artwork) must be received by Geelong Art Space at the time of application.
7. If your entry is successful, the Exhibition Fee (\$20 per artwork) will be payable upon acceptance and prior to delivery of your artwork.
8. Only selected artworks will be exhibited.
9. Entry Fees and Exhibition Fees are not refundable unless Geelong Art Space cancels the exhibition.
10. Artwork requirements:
 - a) Dimensions must be within 100 x 100cm including framing. Larger works will not be considered.
 - b) Works must be the original completed work of the artist/maker applying (no reproductions or giclee prints will be accepted).
 - c) Work submitted must not infringe the copyright, moral rights or other rights of any third party.
 - d) All artwork must be for sale.
11. In order to be considered, entries must include the following:
 - a) A completed application form, for each artwork submitted, MUST include the following:
 - Artwork details including title, year, medium, dimensions.
 - Selling price including 30% commission.
 - One image of the finished artwork entered as a JPEG file (must NOT exceed 2MB).
 - All artwork images MUST be labelled as follows in order to be considered:
ArtistSurname_FirstInitial_ArtworkTitle.jpg (eg. *Smith_B_Roses.jpg*).
 - Artwork images must be of a professional standard. Please edit and remove any background that is not part of the artwork (*If selected, the images provided will be used for website and promotion*).
 - Artist/artwork statement (up to 100 words). (*This text may be used for online display with selected work during the exhibition*). **AND**

- b) Payment of the applicable fees - Entry Fee and (Exhibition Fee, if selected) must be made by Electronic Funds Transfer (EFT) to our bank account as follows:

Account name: Geelong Art Space

BSB: 083 004

Account number: 4240 71961

Reference: YourSurnameFirstInitialP1 (eg. for John Smith - SmithJP1)

Note: Applications received without payment of the Entry Fee will not be considered.

12. Selection of artworks for exhibition

- a) The selection decision of Geelong Art Space will be final, and not subject to discussion, or appeal. No correspondence will be entered into.
- b) Selection criteria to be used by Geelong Art Space:
- i) Artist/maker's skill, innovation and craftsmanship and
 - ii) The dimensions of the work are within the size constraints
- c) Only selected artists/makers will be notified by e-mail.

13. Delivery of selected works for exhibition

- a) Upon selection, Exhibition Fees (\$20 per artwork) must be paid to Geelong Art Space prior to the artwork delivery date and by the payment due date.
- b) If your work is selected, the actual selected artwork must be delivered (*replacements will not be accepted*) to Geelong Art Space at 89 Ryrie Street Geelong VIC 3220, by the nominated delivery date, in a state ready for display. This includes all hanging attachments including hanging wire and fixtures – fishing wire is not acceptable.
- c) Artworks delivered without appropriate hanging attachments including wire will not be exhibited.
- d) Artworks delivered late will not be exhibited.
- e) All works must be complete and dry at the time of delivery.
- f) Geelong Art Space will not make any payment for mail, freight or any other charge incurred in the delivery of any selected artworks.
- g) Selected artworks may be personally delivered on the nominated delivery dates.
- h) Delivery dates to be confirmed by Geelong Art Space via email to the exhibiting artists/makers.
- i) If the artist/maker will be unable to collect unsold artwork personally from Geelong Art Space. The artist/ maker must provide, with delivery of the artwork:
- Appropriate return packaging; and
 - Prepaid Australia Post stamps and labels

14. Insurance/Damage to artwork

- a) All reasonable care is taken with all artworks submitted. Geelong Art Space takes no responsibility whatsoever for any loss or damage, however caused, to any works submitted.
- b) Insurance of all work is the responsibility of the artist/maker.
- c) Artists/makers are advised to insure their works against loss or damage.

15. Sale of artwork

- a) All prices, provided by the artist/maker, must be the total selling price including commission. Prices cannot be amended after application has been received.
- b) Any GST liability is the responsibility of the individual artist/maker.
- c) A 30% commission will apply on all sales related to the exhibition.
- d) Payment for works sold during the exhibition will be made to the artist's/ maker's nominated bank account within 14 days of the end of the exhibition.

16. Collection of unsold artworks

- a) Unsold artworks must be collected from Geelong Art Space on the nominated collection dates (to be confirmed via email to exhibiting artists/makers).
- b) The artist/maker can arrange for their own courier to collect the artwork within the designated collection date and times. Please notify us so that we can prepare and give the work to the nominated courier.
- c) Geelong Art Space will only return artworks where the artist has provided the return postage and packaging.
- d) Geelong Art Space will not make any payment for mail, freight or any other charge incurred in the collection of unsold works.
- e) Works not collected within 14 days of the exhibition closing date, will be disposed of.

17. General

- a) All freight charges to and from Geelong Art Space are the responsibility of the artist/maker.
- b) If the applicable Exhibition Fees have not been received in full by Geelong Art Space works will not be displayed.
- c) Exhibitors agree for their artworks to remain on show for the exhibition duration, early collection by the artist/ maker will not be permitted under any circumstances.
- d) Selected artworks are to be exclusively available to Geelong Art Space for the full duration of the exhibition and are not to be made available or promoted on other online sales or social media platforms, or galleries for the entire duration of the exhibition. This includes editioned prints and works on paper.
- e) Geelong Art Space, at its discretion, may allow purchasers to collect works during the exhibition.
- f) Geelong Art Space reserves the right to decline to exhibit any work deemed to be inappropriate, unsafe, or if works are wet when received. Geelong Art Space's decision is final, and no correspondence will be entered into.
- g) Works that are not ready to hang will not be accepted and payment of any fees received will not be refunded.
- h) Geelong Art Space reserves the right to use images of artwork submitted and photographs of selected artwork for promoting this exhibition, for inclusion in the online catalogue and for archival purposes (either printed and/or online).